

BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

Bremer County Annex Conference Room
203 1ST Avenue Northeast, Waverly, IA 50677

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Commission Meeting Agenda May 20, 2025 at 4:45PM

In accordance with Iowa Code 21.8, this meeting is made virtually available to its members via conference call at 319-352-4209.

Review / Approve April Minutes

Review / Approve April Financial Report

What Every Veteran Should Know

Reports: April Office Report & Van Report:

- Office Report:

<i>Director/CVSO ITFs Submitted</i>	<i>Total Active Intents to File</i>	<i>Total Comp.&Pen. Submitted</i>
1; 0	0 - May; 38 - Total	14 - April; 297 - Since 2022
30 days until Due	60 days until Due	90 days until Due
0	1	4
<i>VA Comp.&Pen. Submitted</i>	<i>New Contacts/Walk-ins</i>	<i>Total Contacts</i>
D-19; K-2	2 (D-2; K-0); 5 (D-0; K-5)	Approx. 112 in VetraSpec
<i>Training & Outreach; Outreach Materials Gifted</i>	<i>Total Forms Prepared</i>	<i>Emails</i>
4; 0	67	Approx. 500 (250 per staff)
<i>VA General Assistance Applications Processed</i>	<i>Iowa Veterans Trust Fund Approved/Denied</i>	<i>Margaret Wynhoff Trust Fund Approved/Denied</i>
Approved - 1 (April); Denied - 0	0	0

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
6	8	29.5	834
Allison	Charles City	Janesville	Nashua
X	X	X	X
Readlyn	Shell Rock	Sumner	Tripoli
X	X	X	X
Waverly	Cancelations	Missed Rides	Spouse/Caregiver
8	0	2 (IACVS Training)	0

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- May Events, Meetings, and Training:
 - 05/01 ICVAMC Stakeholder meeting

- 05/06: BOS Meeting – New Logo (**Approved**)
- 05/07: VA Van Drivers’ Meeting @8:00a
- 05/13: Quarterly BOS Update @10:30a
- 05/15: Safety Committee Meeting @8:00a
(Heidemann for Annex)
- 05/20: Commission Meeting
- 05/20: BCSPC/BCVA (Heidemann)
outreach event at Sumner American Legion @6:00p
- 05/26: Memorial Day (County Holiday)
- 05/27: Federal VA FY25 3rd Quarter Stakeholder meeting
- 05/28: BCSPC Meeting
- 05/28: IACVS Single Subject training opportunity for CVSOs
- 05/28: Behind the Badge (Heidemann) – outreach event at WAVP @6:00p
- June Events, Meetings, and Training:
 - 06/02: VA Van Drivers’ Meeting @8:00a
 - 06/10: Aging Seminar and Resource Fair – outreach event at WAVP All Day
 - 06/16: Potential Due Date for Commissioner Applications
(need confirmation from Auditor’s office)
 - 06/17: Commission Meeting
 - 06/25: BCSPC Meeting
 - 06/30: JP Sager’s Commissioner term expires
- Old Business:
 - Closed Session – Personnel Matters – No update until future date is set
 - Standard Operating Procedure for staff training
 - Coordinate outreach to county veteran organization meetings
 - Review/Approve: Copier lease options
- New Business:
 - Office Updates
 - 1. Sherry Lehman - quilt and blanket gift to the VA.
 - a) How many quilts & blankets does our office anticipate needing per year to give out so Sager can let her know.
 - 2. Sager's commissioner opening?
 - a) Due date for applications?
 - b) Advertisements with an emphasis on a female veteran.
 - 3. Office Phone Messages
 - a) Goals for answering voice mails to our customer in a timely manner.
 - Open to Public Comment
- July Events, Meetings, and Training:
 - 07/01: Start of FY 2026
 - 07/11: Opioid taskforce meeting (Heidemann)
 - 07/13-07-18: NASVSO National Conference in Louisville, KY
 - 07/22: Commission Meeting
 - 07/23: BCSPC Meeting
- August Events, Meetings, and Training:
 - 08/19: Commission Meeting
 - 08/27: BCSPC Meeting