

BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

Bremer County Annex Conference Room
203 1ST Avenue Northeast, Waverly, IA 50677

P: (319) 352-4209

W: bremercountyva.org

F: (319) 352-4223

Commission Meeting Agenda March 18, 2025 at 4:45PM

In accordance with Iowa Code 21.8, this meeting is made virtually available to its members via conference call at 319-352-4209.

Review / Approve February Minutes

Review / Approve February Financial Report

What Every Veteran Should Know - Review on own time

Reports: February Office Report & Van Report:

○ Office Report:

<i>Director/CVSO ITFs Submitted</i>	<i>Total Active Intents to File</i>	<i>Total Claims Submitted</i>
4; 0	2 - March.; 46 - Total	0 - Feb.; 268 - Since 2022
30 days until Due	60 days until Due	90 days until Due
2	7	1
<i>VA Claims Submitted</i>	<i>New Contacts/Walk-ins</i>	<i>Total Contacts</i>
D-5; K-1	4 (D-3; K-2); 10 (D-3; K-7)	Approx. 140 in VetraSpec
<i>Training & Outreach; Outreach Materials Gifted</i>	<i>Total Forms Prepared</i>	<i>Emails</i>
5; 0	61	Approx. ? (? per staff)
<i>VA General Assistance Applications Processed</i>	<i>Iowa Veterans Trust Fund Approved/Denied</i>	<i>Margaret Wynhoff Trust Fund Approved/Denied</i>
Approved - 0; Denied - 0	0	0

○ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
?	?	?	?
Allison	Charles City	Janesville	Nashua
X	X	X	X
Readlyn	Shell Rock	Sumner	Tripoli
X	X	X	X
Waverly	Cancelations	Missed Rides	Spouse/Caregiver
?	?	?	?

- February Events, Meetings, and Training:
- 02/11/2025 BOS meeting on General Assistance
- 02/26/2025 BCSPC Meeting
- March Events, Meetings, and Training:
 - 03/12: (03/04) VA Van Drivers' Meeting @8:00a
 - 03/18: BCVA Commission Meeting @4:45p
 - 03/18: Commission Meeting @6:00p
 - 03/20: United Way Resource Fair
 - 03/26: BCSPC Meeting
- April Events, Meetings, and Training:
 - 04/02: VA Van Drivers' Meeting @8:00a
 - 04/12: WAVP Resource Fair (Tentatively during community breakfast)
 - 04/14 to 17: IACVS Spring School
 - 04/18: Half Day (County Holiday)
 - 04/22: BCVA Commission Meeting
 - 04/23: BCSPC Meeting
- New Business:
 - JP's Meeting Items
 - Complaint about office procedures
 - Job Description and Duties
 - Veterans Group Site Visits
 - Office Hours
 - Office Updates
 - Benefit hours used per employee
 - Update From BOS meeting and GA
 - Standard Operating Procedure for staff training
 - Open to Public Comment
- Old Business:
 - Closed Session – Personnel Matters – No update until future date is set
 - FY26 Budget
 - CVSO Duties List – Update
 - Office Etiquette – No Update
 - Coordinate outreach to county veteran organization meetings – no update
 - Review/ Approve: New Van Phone for Van Coordinator – Update
 - Review/ Approve: Copier lease options
 - Review/ Approve: new office logo & Suicide Prevention Challenge Coin
 - Review/ Approve: outreach material options for office and events
- May Events, Meetings, and Training:
 - 05/07: VA Van Drivers' Meeting @8:00a
 - 05/20: BCVA Commission Meeting
 - 05/26: Memorial Day (County Holiday)
 - 05/28: BCSPC Meeting
- June Events, Meetings, and Training:

BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

Bremer County Annex Conference Room
203 1ST Avenue Northeast, Waverly, IA 50677

P: (319) 352-4209

W: bremercountyva.org

F: (319) 352-4223

- 06/02: VA Van Drivers' Meeting @8:00a
- 06/17: BCVA Commission Meeting

Page 2 of 2