

BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

Bremer County Annex Conference Room
203 1ST Avenue Northeast, Waverly, IA 50677

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AMENDED Commission Meeting Agenda March 18, 2025 at 4:45PM

In accordance with Iowa Code 21.8, this meeting is made virtually available to its members via conference call at 319-352-4209.

Review / Approve February Minutes – Not typed yet

Review / Approve February Financial Report

What Every Veteran Should Know – Review on own time

Reports: February Office Report & Van Report:

○ Office Report:

<i>Director/CVSO ITFs Submitted</i>	<i>Total Active Intents to File</i>	<i>Total Claims Submitted</i>
4; 0	2 – March.; 46 – Total	19 – Feb.; 318 – Since 2022
30 days until Due	60 days until Due	90 days until Due
2	7	1
<i>VA Claims Submitted</i>	<i>New Contacts/Walk-ins</i>	<i>Total Contacts</i>
D-18; K-1	4 (D-3; K-1); 10 (D-3; K-7)	Approx. 147 in VetraSpec
<i>Training & Outreach; Outreach Materials Gifted</i>	<i>Total Forms Prepared</i>	<i>Emails</i>
5; 0	56	Approx. 500 (250 per staff)
<i>VA General Assistance Applications Processed</i>	<i>Iowa Veterans Trust Fund Approved/Denied</i>	<i>Margaret Wynhoff Trust Fund Approved/Denied</i>
Approved – 0; Denied – 0	0	0

○ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
5	5	23.25	759
Allison	Charles City	Janesville	Nashua
X	X	X	X
Readlyn	Shell Rock	Sumner	Tripoli
X	X	X	X
Waverly	Cancelations	Missed Rides	Spouse/Caregiver
5	0	0	0

- March Events, Meetings, and Training:
 - 03/12: (03/04) VA Van Drivers' Meeting @8:00a
 - 03/18: BCVA Commission Meeting @4:45p
 - 03/18: Commission Meeting @6:00p
 - 03/20: United Way Resource Fair
 - 03/26: BCSPC Meeting
- April Events, Meetings, and Training:
 - 04/02: VA Van Drivers' Meeting @8:00a
 - 04/12: WAVP Resource Fair (Tentatively during community breakfast)
 - 04/14 to 17: IACVS Spring School
 - 04/18: Half Day (County Holiday)
 - 04/22: BCVA Commission Meeting
 - 04/23: BCSPC Meeting
- New Business:
 - Office Updates
 - Open to Public Comment
- Old Business:
 - Closed Session – Personnel Matters – No update until future date is set
 - JP's Meeting Items
 - Complaint about office procedures
 - Job Description and Duties
 - Veterans Group Site Visits
 - Office Hours
 - Standard Operating Procedure for staff training
 - CVSO Duties List – Update
 - Office Etiquette – No Update
 - Coordinate outreach to county veteran organization meetings – no update
 - Review/ Approve: New Van Phone for Van Coordinator – Update
 - Review/ Approve: Copier lease options
 - Review/ Approve: new office logo & Suicide Prevention Challenge Coin
 - Review/ Approve: outreach material options for office and events
- May Events, Meetings, and Training:
 - 05/07: VA Van Drivers' Meeting @8:00a
 - 05/20: BCVA Commission Meeting
 - 05/26: Memorial Day (County Holiday)
 - 05/28: BCSPC Meeting
- June Events, Meetings, and Training:
 - 06/02: VA Van Drivers' Meeting @8:00a
 - 06/17: BCVA Commission Meeting