

BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

Bremer County Annex Conference Room
203 1ST Avenue Northeast, Waverly, IA 50677

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Commission Meeting Agenda January 21, 2025 at 4:45PM

In accordance with Iowa Code 21.8, this meeting is made virtually available to its members via conference call at 319-352-4209.

Review / Approve December Minutes

Review / Approve December Financial Report

What Every Veteran Should Know - Review on own time

Reports: December Office Report & Van Report:

○ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
2 reported	57	18 - Dec.; 201 - Total
30 days until Due	60 days until Due	90 days until Due
3	5	6
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
76	5	Approx. 200
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	6
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

○ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
4	4	51.25	443
Allison	Charles City	Janesville	Nashua
X	X	1	X
Readlyn	Shell Rock	Sumner	Tripoli
X	X	X	X
Waverly	Cancelations	Missed Rides	Spouse/Caregiver
2	1	1-No Driver Scheduled	0

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- January Events, Meetings, and Training:
 - 01/01: New Year's Day (county holiday)
 - 01/02: Check on NACVSO National Registration
 - 01/08: VA Van Driver's Meeting @8:00a
 - 01/21: IACVS Board Meeting @2:00p
 - 01/21: BCVA Commission Meeting @4:45p
 - 01/22: BCSPC Meeting @9:00a
 - 01/28: BOS – Budget Workshop @10:30a
- February Events, Meetings, and Training:
 - 02/05: VA Van Drivers' Meeting @8:00a
 - 02/17: President's Day (county holiday)
 - 02/18: BCVA Commission Meeting @4:45p
 - 02/26: BCSPC Meeting @9:00a
- New Business:
 - Closed Session – Personnel Matters
Closed Session in accordance with Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
 - Office Updates
 - Standard Operating Procedure for staff training
 - Review/ Approve: New Van Phone for Van Coordinator
 - Review/ Approve: Copier lease options
 - Review/ Approve: new office logo and Suicide Prevention Challenge Coin
 - Review of outreach material options for office and events
 - Open to Public Comment
- Old Business:
 - FY26 Budget
 - CVSO Duties List – Update
 - Office Etiquette – no update
 - Coordinate outreach to county veteran organization meetings – no update
- March Events, Meetings, and Training:
 - 03/04: VA Van Drivers' Meeting @8:00a
 - 03/18: BCVA Commission Meeting
 - 03/26: BCSPC Meeting
- April Events, Meetings, and Training:
 - 04/02: VA Van Drivers' Meeting @8:00a
 - 04/14 to 16: IACVS Spring School
 - **04/ ? : BCVA Commission Meeting**
 - 04/18: Half Day (County Holiday)
 - 04/23: BCSPC Meeting