



BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

203 1ST Avenue Northeast
Waverly, IA 50677

P: (319) 352-4209

W: bremercountyva.org

F: (319) 352-4223

Commissioner's Meeting Agenda July 19, 2023

- Review / Approve June 2023 Minutes
- Review / Approve June 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ June Office Contact & Van Report:

➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
12	1	42
Jail Visits	No Shows	Phone Calls
0	1	163
General Contacts	Emails	Training & Outreach
4	78	6
Incoming Mail	Outgoing Mail	Faxes
N/A	3	18
Forms Prepared	Administrative Contacts	
72	24	
Total Contacts		
352		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7	14	33 Hours	894
Waverly	Tripoli	Janesville	Sumner
10	1	1	0
Nashua	Readlyn	Charles City	Allison
0	0	2	0
Shell Rock	Cancelations	Missed Rides	
0	0	0	

- Events, Meetings, and Trainings for June:
 - ❖ 06/04-06/09: NACVSO National Conference 2023
 - ❖ 06/10: Driver's Meeting
 - ❖ 06/13: Bremer County Communities Partners Meeting
 - ❖ 06/21: Bremer County Suicide Prevention Coalition Meeting
 - ❖ 06/27: BOS Meeting to appoint Commissioner
 - ❖ 06/28: Risk Management Meeting
 - ❖ 06/30: Commissioner Sara Jennerman's Commission ends
- New Business for June:
 - ❖ Review of FY24 Budgets
 - ❖ County VSO Salaries
 - ❖ Green Light Project 2023
 - ❖ Van Coordinator Time Tracker
 - ❖ NEI3A Loan Closet Update/Tour
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Review of GDX 2022
 - ❖ PACT Act Report from NACVSO - UPDATE
 - ❖ NACVSO Annual Conference
 - ❖ Iowa State Fair Parade with IACCVSO
 - ❖ Open Commissioner Position and Voting
 - ❖ Iowa Code
 - ❖ CVSO Act (H.R. 4601 and S.2405)
 - ❖ Christmas Donations - UPDATE
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ Adopting new claims processing & data entry software
 - ❖ Home Base Iowa
 - ❖ Flag Holder Grave Markers
 - ❖ Iowa DOT Handicap Plates/Placards and Veterans
 - ❖ August: Director Requesting 5 day vacation
- Upcoming Events, Meetings, and Trainings:
 - ❖ 07/03: Auditors General Assistance Report
 - ❖ 07/18: BOS Homebase Iowa meeting
 - ❖ 07/18: Meeting with Homebase Iowa at Bremer County Annex
 - ❖ 07/26: Bremer County Suicide Prevention Coalition Meeting



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Commissioner's Meeting Agenda August 16, 2023

- Review / Approve July 2023 Minutes
- Review / Approve July 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ July Office Contact & Van Report:

➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
PENDING	PENDING	PENDING
Jail Visits	No Shows	Phone Calls
0	PENDING	PENDING
General Contacts	Emails	Training & Outreach
PENDING	PENDING	PENDING
Incoming Mail	Outgoing Mail	Faxes
PENDING	PENDING	PENDING
Forms Prepared	Administrative Contacts	
33	PENDING	
Total Contacts		
PENDING		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved		Iowa Veterans Trust Fund Approved
0		0

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
12	16	53.25 Hours	1690
Waverly	Tripoli	Janesville	Sumner
14	2	0	0
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	3 (by facility)	0	1

- Events, Meetings, and Trainings for July:
 - ❖ 07/03: General Assistance Auditor Report
 - ❖ 07/07: Director's day off
 - ❖ 07/18: Board of Supervisors Homebase Iowa Meeting
 - ❖ 07/20: IDVA Allocation Activities Report Submitted
 - ❖ 07/26: Bremer County Suicide Prevention Coalition Meeting
- New Business for July:
 - ❖ IDVA Allocation Activities Report Submitted
 - ❖ Allocation Funds update
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ Fall School/Commissioner School
 - ❖ Employee Evaluations
 - ❖ Iowa Veteran's Trust Fund info.
 - ❖ Grave Marker Inventory List
 - ❖ Burial Expenses
 - ❖ Maintenance of Graves
 - ❖ DNR Updated Applications
 - ❖ Veterans First Verification Program
 - ❖ Deductions from SSI due to VA
 - ❖ PACT Act Update/Stars and Strips articles
 - ❖ Bremer County Suicide Prevention Coalition Event
 - ❖ Iowa City VA Medical Center Mental Health Summit
 - ❖ Veterans in AG Event/Training
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ Adopting new claims processing & data entry software
 - ❖ Home Base Iowa
 - ❖ Green Light Project 2023
- Upcoming Events, Meetings, and Training:
 - ❖ 08/07: Bremer County Suicide Prevention Coalition Meeting
 - ❖ 08/14: Iowa State Fair Veterans Day Parade
 - ❖ 08/16: Bremer County Suicide Prevention Coalition Meeting
 - ❖ 08/21-08/25: Director on Vacation



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**Commissioner's Meeting Agenda
September 20, 2023**

- Review / Approve August 2023 Minutes
- Review / Approve August 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ August Office Report & Van Report:

➤ Office Report:

New Contacts	Intent to File	Claims Submitted
Approx. 4	67	29
30 days until Due	60 days until Due	90 days until Due
2	2	2
Forms Prepared	Training & Outreach	Total Contacts
72	3	Approx. 188
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7	12	30.75 Hours	855
Waverly	Tripoli	Janesville	Sumner
8	2	0	0
Nashua	Readlyn	Charles City	Allison
0	0	2	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	0	0	0

- August Events, Meetings, and Training:
 - ❖ 8/2: Driver's Meeting
 - ❖ 8/7: Bremer County Suicide Prevention Coalition Meeting
 - ❖ 8/14: Iowa State Fair Veterans Day Parade
 - ❖ 8/16: Bremer County Suicide Prevention Coalition Meeting
 - ❖ 8/21-8/25: Director on Vacation
- New Business:
 - ❖ Public Education Services on Financial Report (per JP's request)
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ Iowa Open Meetings Open Records Handbook – Review and Distribute
 - ❖ VBA PACT Act Info.
 - ❖ IACCVSO/IDVA Fall School – Commissioners and CVSOs
 - ❖ IDVA Legislative Liaison Position
 - ❖ Walk the Talk America (WTTA) Info.
 - ❖ “Serving with ADHD” Article
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Grave Marker Inventory List
 - ❖ Fall School/Commissioner School
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ Home Base Iowa
 - ❖ Green Light Project 2023
- September Events, Meetings, and Training:
 - ❖ 9/4: Labor Day
 - ❖ 9/6: Driver's Meeting
 - ❖ 9/6: Des Moines Regional Office 4th Quarter VSO Meeting
 - ❖ 9/14: Bremer County Suicide Prevention Coalition Event: What to know about suicide: Intro to Intervention
 - ❖ 9/21: Waterloo CBOC Ribbon Cutting
- October Events, Meetings, and Training:
 - ❖ 10/4: Driver's Meeting
 - ❖ **10/9: Commissioner's School**
 - ❖ **10/10-10/12: CVSO Fall School**
 - ❖ 10/18: Commission Meeting



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Commissioner's Meeting Agenda October 18, 2023

- Review / Approve September 2023 Minutes
- Review / Approve September 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ September Office Report & Van Report:

➤ Office Report:

New Contacts	Intent to File	Claims Submitted
Approx. 4	68	49
30 days until Due	60 days until Due	90 days until Due
3	0	1
Forms Prepared	Training & Outreach	Total Contacts
67	6	Approx. 128
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
6	12	30.75 Hours	975
Waverly	Tripoli	Janesville	Sumner
8	2	0	0
Nashua	Readlyn	Charles City	Allison
0	0	2	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	0	0	0

- August Events, Meetings, and Training:
 - ❖ 9/6: Driver's Meeting
 - ❖ 9/6: VA Des Moines 4th Quarter VSO Meeting
 - ❖ 9/12: BOS update
 - ❖ 9/14: BCSPC Event
 - ❖ 9/27: BCSPC Meeting
 - ❖ 9/27: Re-thinking ADHD Webinar
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ IDVA Legislative Liaison Position Filled
 - ❖ Meeting date VS sign date for intent to tracker
 - ❖ Need to create Proposals request from Green Light Iowa
 - ❖ Homebase Iowa Change in staff and plan incentives
 - ❖ Discussion Fall Commissioner School
 - ❖ Discussion Fall VSO School
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Grave Marker Inventory List
 - ❖ Coordinate outreach to county veteran organization meetings
- October Events, Meetings, and Training:
 - ❖ 10/02: VA General Assistance Report
 - ❖ 10/02: Meeting with Ben from Friends of the Family
 - ❖ 10/02: New VA appointment Van
 - ❖ 10/09: Fall Commissioners School
 - ❖ 10/10-10/12: Fall VSO School
 - ❖ 10/13: Office operations meeting
 - ❖ 10/17: Impromptu office operations meeting
 - ❖ 10/25: BCSPC Meeting
 - ❖ 10/27: Bremer County Opioid Task Force Meeting
- November Events, Meetings, and Training:
 - ❖ 11/10: Office Closed for Veterans Day
 - ❖ 11/22: BCSPC Meeting
 - ❖ 11/23-11/24: Office Closed for Thanksgiving



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Commissioner's Meeting Agenda November 15, 2023

- Review / Approve October 2023 Minutes
- Review / Approve October 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ October Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 5	73	49
30 days until Due	60 days until Due	90 days until Due
2	0	4
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
78	6	Approx. 144
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
5	8	25 Hours	872.8
Waverly	Tripoli	Janesville	Sumner
7	1	0	0
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	0	0	0

- October Events, Meetings, and Training:
 - ❖ 10/02: VA General Assistance Report
 - ❖ 10/02: Meeting with Ben from Friends of the Family
 - ❖ 10/02: New VA appointment Van
 - ❖ 10/04: Driver's Meeting
 - ❖ 10/09: Fall Commissioners School
 - ❖ 10/10-10/12: Fall VSO School
 - ❖ 10/13: Office operations meeting
 - ❖ 10/17: Impromptu office operations meeting
 - ❖ 10/25: BCSPC Meeting
 - ❖ 10/27: Bremer County Opioid Task Force Meeting
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ Need to create Proposals request from Green Light Iowa for next year
 - ❖ General VA informational updates information update
 - ❖ First Draft Budget Discussions
 - ❖ Drexler Building Move
 - ❖ Phone issue issues have been mostly resolved
 - ❖ Board of Supervisors Update
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Grave Marker Inventory List
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ Meeting date VS sign date for intent to tracker
 - ❖ Did not get a proposal for Operation Green Light Iowa Completed in Time.
 - ❖ Discussion Fall Commissioner School
 - ❖ Discussion Fall VSO School
- November Events, Meetings, and Training:
 - ❖ 11/01: Driver's Meeting
 - ❖ 11/10: Office Closed for Veterans Day
 - ❖ 11/10: Director Bonzer and Commissioners Sager and Miller Attended Tun Tavern while off duty
 - ❖ 11/16: Interview with Potential Intern @ 2:30PM
 - ❖ 11/17: Bremer County Opioid Taskforce 2nd Meeting
 - ❖ 11/17: Director is Leaving early for Great Aunts Funeral
 - ❖ 11/22: BCSPC Meeting
 - ❖ 11/23-11/24: Office Closed for Thanksgiving
 - ❖ 11/28: BOS update
- December Events, Meetings, and Training:
 - ❖ 12/01: Commission Claims
 - ❖ 12/01: Pathways Grand Opening of Children's Building
 - ❖ 12/22 & 12/25: Office Closed for Christmas
 - ❖ 12/27: BCSPC Meeting



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Commissioner's Meeting Agenda December 20, 2023

- Review / Approve November 2023 Minutes
- Review / Approve November 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ November Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 4	75	54
30 days until Due	60 days until Due	90 days until Due
0	2	8
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
60	5	Approx. 97
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
4	5	24.5 Hours	914
Waverly	Tripoli	Janesville	Sumner
3	1	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	0	0	0

- November Events, Meetings, and Training:
 - ❖ 11/01: Driver's Meeting
 - ❖ 11/10: Office Closed for Veterans Day
 - ❖ 11/10: Director Bonzer and Commissioners Sager and Miller Attended Tun Tavern while off duty
 - ❖ 11/16: Interview with Potential Intern @ 2:30PM
 - ❖ 11/17: Bremer County Opioid Taskforce 2nd Meeting
 - ❖ 11/17: Director is Leaving early for Great Aunts Funeral
 - ❖ 11/22: BCSPC Meeting
 - ❖ 11/23-11/24: Office Closed for Thanksgiving
 - ❖ 11/28: BOS update
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ First Draft Budget Discussions
 - ❖ Board of Supervisors budget discussion
 - ❖ General VA informational updates information update
 - ❖ New intern starts in January
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Grave Marker Inventory List
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ Drexler Building Move
 - ❖ Need to submit Proposal request from Green Light Iowa for next year
- December Events, Meetings, and Training:
 - ❖ 12/01: Commission Claims
 - ❖ 12/01: Pathways Grand Opening of Children's Building
 - ❖ 12/12: BOS Budget meeting
 - ❖ 12/22 & 12/25: Office Closed for Christmas
- January Events, Meetings, and Training:
 - ❖ 01/01: Auditor General Assistance Report & office is closed for New Years
 - ❖ 01/02: BOS Budget Workshop Session
 - ❖ 01/16: IACCVSO E-Board meeting – Assistant Director
 - ❖ 01/19: Bremer County Opioid Task Force Meeting



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Commissioner's Meeting Agenda February 27, 2024

- Review / Approve December 2023 Minutes
- Review / Approve December 2023 and January 2024 Financial Report
- Distribute *What Every Veteran Should Know* (January and February)
- Reports:
 - ❖ December Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 4	76	56
30 days until Due	60 days until Due	90 days until Due
0	2	63
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
34	5	99
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	7
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

➤ December Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
4	4	27.25 Hours	816
Waverly	Tripoli	Janesville	Sumner
0	3	0	1
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	0	0	0

- Reports:

- ❖ January Office Report & Van Report:

- Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 4	87	62
30 days until Due	60 days until Due	90 days until Due
0	13	63
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
47	5	Approx. 136
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	9
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

- January Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7	8	25 Hours	688
Waverly	Tripoli	Janesville	Sumner
3	2	0	3
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	3 (facility, rider, missed)	0	0

- December Events, Meetings, and Training:

- ❖ 12/01: Commission Claims
 - ❖ 12/01: Pathways Grand Opening of Children's Building
 - ❖ 12/12: BOS Budget meeting
 - ❖ 12/22 & 12/25: Office Closed for Christmas

- January Events, Meetings, and Training:

- ❖ 01/01: Auditor General Assistance Report & office is closed for New Years
 - ❖ 01/02: BOS Budget Workshop Session
 - ❖ 01/16: IACCVSO E-Board meeting – Assistant Director
 - ❖ 01/19: Bremer County Opioid Task Force Meeting
 - ❖ 01/24: Bremer County Suicide Prevention Coalition



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- February Events, Meetings, and Training:
 - ❖ 02/14: VA Des Moines Regional Office's 2nd Quarter VSO
 - ❖ 02/19: President's Day– BCVA Office Closed
 - ❖ 02/23: Bremer County Opioid Task Force Meeting
 - ❖ 02/28: Bremer County Suicide Prevention Coalition
 - ❖ 02/29: Tour at GuideLink and Iowa County VA Office – Assistant Director and Intern
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ Budget Discussions
 - ❖ UNI Intern and Volunteer update
 - ❖ New Brochures – Intern Ashlynn
 - ❖ House File 2062
 - ❖ Grave Marker Inventory List
 - ❖ General VA informational updates
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Coordinate outreach to county veteran organization meetings
- March Events, Meetings, and Training:
 - ❖ 03/22: Bremer County Opioid Task Force Meeting
 - ❖ 03/27: Suicide Prevention and PTSD Conference at UNI
- April Events, Meetings, and Training:
 - ❖ 04/15 – 04/18: IACCVSO Spring School
 - ❖ 04/15: IACCVSO Board Meeting – Assistant Director



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**Commissioner's Meeting Agenda
March 27, 2024**

- Review / Approve February 2024 Minutes
- Review / Approve February 2024 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ February Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 4	76	56
30 days until Due	60 days until Due	90 days until Due
0	2	63
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
34	5	166
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	7
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

➤ February Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
10	11	47.75 Hours	1179
Waverly	Tripoli	Janesville	Sumner
4	2	1	2
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	1	0	0

- March Events, Meetings, and Training:
 - ❖ 03/04: BCSPC – Attendance/Outreach at My Ascension viewing with Emma Benoit
 - ❖ 03/20: BCSPC Meeting
 - ❖ 03/21: VBA VSO Quarterly Meeting
 - ❖ 03/22: Bremer County Opioid Task Force Meeting (Rescheduled)
 - ❖ 03/22: HHS Compassion Fatigue Presentation
 - ❖ 03/27: Suicide Prevention and PTSD Conference @ UNI
 - ❖ 03/29: Good Friday - County Half Day
- April Events, Meeting, and Trainings
 - ❖ 04/15: IACCVSO Board Meeting
 - ❖ 04/16-04/18: Spring School
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ UNI Intern and Volunteer update
 - ❖ ISAC Presentation – County Structure
 - ❖ HF 259 and HF 2663
 - ❖ CVSO Duties List (Draft)
 - ❖ General VA informational updates
 - ❖ MHDS Commission Presentation
 - ❖ Iowa Works Article
 - ❖ KCCI Article
 - ❖ TBI Info.
 - ❖ IVH Map
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Employee Evaluations
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ New brochures and business cards



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Commissioner's Meeting Agenda April 23, 2024

- Review / Approve February and March 2024 Minutes
- Review / Approve March 2024 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
 - ❖ March Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
Approx. 11	91	9 in March
30 days until Due	60 days until Due	90 days until Due
5	11	6
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
51	1	143
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	7
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

➤ March Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
11	11	34.33 Hours	1349
Waverly	Tripoli	Janesville	Sumner
9	1	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	3	0	0

- March Events, Meetings, and Training:
 - ❖ 03/04: BCSPC – Attendance/Outreach at My Ascension viewing with Emma Benoit
 - ❖ 03/20: BCSPC Meeting
 - ❖ 03/21: VBA VSO Quarterly Meeting
 - ❖ 03/22: Bremer County Opioid Task Force Meeting (Rescheduled)
 - ❖ 03/22: HHS Compassion Fatigue Presentation
 - ❖ 03/27: Suicide Prevention and PTSD Conference @ UNI
 - ❖ 03/29: Good Friday - County Half Day
- April Events, Meeting, and Trainings
 - ❖ 04/15: IACCVSO Board Meeting
 - ❖ 04/16-04/18: Spring School
 - ❖ 04/22: Tour at GuideLink with Intern
 - ❖ 04/25: Intern's last day
- New Business:
 - ❖ Monthly Stats Update from Des Moines RO
 - ❖ HF 259 Signed into Law
 - ❖ General VA informational updates
 - ❖ Spring School Review
 - ❖ Employee Evaluations
 - ❖ Open to Public Comment
- Old Business:
 - ❖ UNI Intern and Volunteer update
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ New brochures and business cards
 - ❖ ISAC Presentation – County Structure
 - ❖ CVSO Duties List (Draft)



BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

203 1ST Avenue Northeast
Waverly, IA 50677

P: (319) 352-4209

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**Commissioner’s Meeting Agenda
May 28, 2024 at 4:30PM**

- Review / Approve February and April Minutes
- Review / Approve April Financial Report
- *What Every Veteran Should Know*
- Reports:
 - ❖ April Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
1	89	7
30 days until Due	60 days until Due	90 days until Due
3	12	3
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
66	1	Approx. 127
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	Approx. 5
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	0

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7	7	31.25 Hours	880
Waverly	Tripoli	Janesville	Sumner
5	2	0	0
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	1	0	0

- April Events, Meeting, and Trainings
 - ❖ 04/15: IACCVSO Board Meeting
 - ❖ 04/16-04/18: Spring School
 - ❖ 04/22: Tour at GuideLink with Intern
 - ❖ 04/25: Intern's last day
 - ❖ 04/30: BOS Update
- May Events, Meetings, and Training:
 - ❖ 05/01: VA Seattle Decision Review Operations Center 3rd QTR meeting
 - ❖ 05/03: Bremer County Opioid Task Force Meeting
 - ❖ 05/08: BCSPC Event at Wapsie Valley High School
 - ❖ 05/08: VBA VSO Quarterly Meeting
 - ❖ 05/21: Cedar Valley Substance Abuse and Overdose Prevention Coalition
 - ❖ 05/22: BCSPC Meeting
 - ❖ 05/27: Memorial Day – County Holiday
 - ❖ 05/31: Bremer County Opioid Task Force Meeting
- New Business:
 - ❖ HF 2663 signed into law
 - ❖ Citrix/VBMS Update
 - ❖ General VA informational updates
 - ❖ Employee Evaluations
 - ❖ End of FY24 June 30th
 - ❖ Open to Public Comment
- Old Business:
 - ❖ Volunteer update
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ New brochures and business cards
 - ❖ CVSO Duties List (Draft)
 - ❖ Spring School Review
- June Events, Meetings, and Training:
 - ❖ 06/26: BCSPC Meeting
 - ❖ 06/30: End of FY24



BREMER COUNTY COMMISSION ON VETERANS

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Commissioner's Meeting Agenda June 18, 2024 at 4:30PM

- Review / Approve May Minutes
- Review / Approve May Financial Report
- *What Every Veteran Should Know*
- Reports:
 - ❖ May Office Report & Van Report:

➤ Office Report:

Monthly New Contacts	Total Active Intents to File	Total Claims Submitted
3	85	7
30 days until Due	60 days until Due	90 days until Due
4	3	13
Monthly Forms Prepared	Monthly Training & Outreach	Monthly Total Contacts
43	6	Approx. 135
VA General Assistance Approved	VA General Assistance Denied	Total Walk-ins
0	0	Approx. 5
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	3

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
10	10	60.25 Hours	1407
Waverly	Tripoli	Janesville	Sumner
8	1	0	1
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations	Missed Rides	Spouse/Caregiver
0	2	0	0

- May Events, Meeting, and Trainings
 - ❖ 05/01: VA Seattle Decision Review Operations Center 3rd QTR meeting
 - ❖ 05/03: Bremer County Opioid Task Force Meeting
 - ❖ 05/08: BCSPC Event at Wapsie Valley High School
 - ❖ 05/08: VBA VSO Quarterly Meeting
 - ❖ 05/21: Cedar Valley Substance Abuse and Overdose Prevention Coalition
 - ❖ 05/22: BCSPC Meeting
 - ❖ 05/27: Memorial Day – County Holiday
 - ❖ 05/31: Bremer County Opioid Task Force Meeting
- June Events, Meetings, and Training:
 - ❖ 06/11: Meeting with Care Initiatives – Mariah Nuss
 - ❖ 06/25: Appointments of Commissioners at BOS Meeting
 - ❖ 06/26: BCSPC Meeting
 - ❖ 06/28: Bremer County Opioid Task Force Meeting
 - ❖ 06/30: End of FY24
- New Business:
 - ❖ Office Duties with Guest Speakers
 - ❖ General VA informational updates
 - ❖ Employee Evaluations
 - ❖ End of FY24 June 30th
 - ❖ Open to Public Comment
- Old Business:
 - ❖ HF 259 & 2663 signed into law
 - ❖ Coordinate outreach to county veteran organization meetings
 - ❖ New brochures and business cards
 - ❖ CVSO Duties List (Draft)
- July Events, Meetings, and Training:
 - ❖ 07/02: Meeting with Care Initiatives – Hermione Roman
 - ❖ 07/04: Independence Day
 - ❖ 07/26 (Tent.): Bremer County Opioid Task Force Meeting