



# BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

203 1<sup>ST</sup> Avenue Northeast  
Waverly, IA 50677

P: (319) 352-4209

W: bremercountyva.org

F: (319) 352-4223

## Commissioner's Meeting Agenda July 13, 2022

- Review / Approve June 2022 Minutes
- Review / Approve June 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:

- ❖ June Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
1	1	29
Jail Visits	No Shows	Phone Calls
0	0	186
Text Messages	Emails	Outreach
Pending	99	7
Incoming Mail	Outgoing Mail	Faxes
0	32	35
Forms Prepared	Administrative Contacts	General Contacts
105	8	35
Total Contacts		
Pending		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts Presented
0	0	Approx. 20
Wynhoff Trust Approved		
0		

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
10	17	56 hours 43 minutes	1783
Waverly	Tripoli	Janesville	Sumner
14	1	0	1
Plainfield	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 6/1: Commission Claims
- ❖ 6/6: NACVSO 2022 Conference
- ❖ 6/7: NACVSO 2022 Conference
- ❖ 6/7: BCVA Commission Meeting

- ❖ 6/7: BCVA Commission Appointments
- ❖ 6/8: Volunteer Driver Training
- ❖ 6/8: NACVSO 2022 Conference
- ❖ 6/8: Amvets Meetings
- ❖ Week of 6/13: Lynch Dallas P.C. Attorney Meeting
- ❖ 6/15: Informational Meeting with Riverview Center
- ❖ 6/20: Informational Meeting with Iowa Department of the Blind
- ❖ 6/20: VA Pensions Training
- ❖ 6/26: Welcome Home Vietnam Veterans Event
- ❖ 6/30: BCVA Director, Assistant Director, and Commissioners changeover
- New Business:
  - ❖ Welcome aboard new BCVA Commissioners
  - ❖ BCVA Director and Assistant Director changeover
  - ❖ Set regularly scheduled date and time for Commission Meetings
  - ❖ Commission Claims
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Sell BCVA car
- Old Business:
  - ❖ Iowa Civil Rights Commission (ICRC) and the U.S. Equal Employment Opportunity Commission (EEOC) Complaint
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Wednesday Closings
  - ❖ BCVA Website
  - ❖ Home Base Iowa
  - ❖ Commissioner Plaque
  - ❖ Volunteer Plaque
  - ❖ Possible Move to Expanded Courthouse
  - ❖ Nest Doorbells
- Upcoming Events, Meeting, and Training
  - ❖ 7/1: Director and Assistant Director changeover
  - ❖ 7/13: Volunteer Driver Training
  - ❖ 7/14 – 7/20: Traveling Wall Sumner, IA
  - ❖ 7/20: Caregivers Summit 2022
  - ❖ 8/15: Veterans Day Parade at Iowa State Fair
  - ❖ 8/24: IDVA District III meeting



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## Commissioner's Meeting Agenda August 18, 2022

- Review / Approve July 2022 Minutes
- Review / Approve July 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:

- ❖ July Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
4	0	26
Jail Visits	No Shows	Phone Calls
0	0	106
Text Messages	Emails	Outreach
2	37	6
Incoming Mail	Outgoing Mail	Faxes
0	Approx. 25	11
Forms Prepared	Administrative Contacts	General Contacts
40	3	28
Total Contacts		
Pending		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts Presented
0	0	Approx. 33
Wynhoff Trust Approved		
0		

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7	11	35 hours 15 minutes	1083
Waverly	Tripoli	Janesville	Sumner
12	0	0	0
Plainfield	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 7/13: Commission Meeting
- ❖ 7/13: VA General Assistance Auditor Report
- ❖ 7/14 – 7/20: Traveling Wall Sumner, IA
- ❖ 7/22: Tyler's Veterans' Benefits Demo

- ❖ 7/25: Board of Supervisors quarterly report
- ❖ 7/26: Office visit from Waterloo IWD DVOP
- ❖ 7/28: Outreach & Cross Training with Black Hawk County VA
- ❖ 7/29: VetPro Demo
- New Business:
  - ❖ Iowa Civil Rights Commission (ICRC) and the U.S. Equal Employment Opportunity Commission (EEOC) Complaint Administratively Closed
  - ❖ Set a regularly scheduled date and time for Commission Meetings
  - ❖ Commission Claims
  - ❖ Adopting new claims processing & data entry software
  - ❖ Discontinuing Evernote with the adoption of new claims processing & data entry software
  - ❖ Harm reduction supplies made available at Annex
  - ❖ Act on or close Nest Doorbells, Commissioner Plaque, and Volunteer Plaque
  - ❖ Discussion on Home Base Iowa
  - ❖ Discontinuing services through Abble Pest Control
  - ❖ Discontinuing Verizon, iPad data plan
  - ❖ Resolving veteran claims issues found during staff changeover
  - ❖ County switching to tylertech timekeeping software
  - ❖ Advertising Statement from Waverly News Paper for \$1015.00
  - ❖ Discuss general assistance
- Old Business:
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Sell BCVA car
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Wednesday Closings
  - ❖ BCVA Website
  - ❖ Possible Move to Expanded Courthouse
- Upcoming Events, Meeting, and Training
  - ❖ 8/3: Volunteer Driver Training
  - ❖ 8/8-8/12: NACVSO Basic Benefits Course
  - ❖ 8/8-8/12: BCVA office closed for training
  - ❖ 8/24: IDVA District III meeting
  - ❖ 9/1: commission claims
  - ❖ 10/6: WSR non-profit partners meeting:
  - ❖ Tentative: Director & Assistant Director Accreditation
  - ❖ Tentative: Director & Assistant Director TRIP training & VBMS access



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### Commissioner's Meeting Agenda September 21, 2022

- Review / Approve August 2022 Minutes
- Review / Approve August 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Distribute Commissioner Manuals from IACCVSO
- Reports:

- ❖ August Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
3	0	30
Jail Visits	No Shows	Phone Calls
0	0	102
Text Messages	Emails	Outreach
6	40	3
Incoming Mail	Outgoing Mail	Faxes
0	Approx. 6	9
Forms Prepared	Administrative Contacts	General Contacts
46	16	32
Total Contacts		
203		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts Presented
0	0	Approx. 10
Wynhoff Trust Approved		
0		

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
8	11	44 hours 45 minutes	1525
Waverly	Tripoli	Janesville	Sumner
10	0	0	0
Plainfield	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 8/3: Volunteer Driver Training
- ❖ 8/8-8/12: NACVSO Basic Benefits Course
- ❖ 8/8-8/12: BCVA office closed for training

- ❖ 8/24: IDVA District III meeting
- ❖ 8/30: Outreach to Butler County VA
- New Business:
  - ❖ Director's accreditation applied for
  - ❖ Assistant Directors accreditation application delayed.
  - ❖ Homebase Iowa
- Old Business:
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Sell BCVA car
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Wednesday Closings
  - ❖ BCVA Website
  - ❖ Possible Move to Expanded Courthouse
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
- Upcoming Events, Meeting, and Training
  - ❖ 9/1: commission claims
  - ❖ 9/7: Volunteer training
  - ❖ 9/13-9/14: New CVSO School at Camp Dodge
  - ❖ 9/26 Board of Supervisors Updates
  - ❖ 10/6: WSR non-profit partners meeting
  - ❖ 10/10 Commissioners School at Embassy Suites Des Moines
  - ❖ 10/10-10-13: IACCVSO Fall School at Embassy Suites Des Moines
  - ❖ Tentative: Director & Assistant Director Accreditation
  - ❖ Tentative: Director & Assistant Director TRIP training & VBMS access



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### Commissioner's Meeting Agenda October 19, 2022

- Review / Approve September 2022 Minutes
- Review / Approve September 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:

- ❖ August Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
4	0	35
Jail Visits	No Shows	Phone Calls
0	0	75
Text Messages	Emails	Outreach
1	87	1
Incoming Mail	Outgoing Mail	Faxes
1	2	10
Forms Prepared	Administrative Contacts	General Contacts
60	7	17
Total Contacts		
218		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 5
Wynhoff Trust Approved		
0		

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
15	19	67 hours 15 minutes	1982
Waverly	Tripoli	Janesville	Sumner
16	2	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 9/1: Commission claims
- ❖ 9/7: Volunteer training
- ❖ 9/13-9/14: New CVS School at Camp Dodge
- ❖ 9/21: Commission Meeting

- ❖ 9/22: Pact Act Work Shop
- ❖ 9/26: Board of Supervisors Updates
- ❖ 9/30: Camp Lejeune Justice Act Online Training
- ❖ 9/30: Director out sick
- New Business:
  - ❖ Discuss creating a VA trust fund
  - ❖ Progress selling BCVA car
  - ❖ NACI: Green Lights for veterans
  - ❖ 2 donations received
  - ❖ Van coordinator job description
  - ❖ Resource list
  - ❖ Minimum van ride requirements
- Old Business:
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Sell BCVA car
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Wednesday Closings
  - ❖ Possible Move to Expanded Courthouse
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Homepage Iowa
- Upcoming Events, Meeting, and Training
  - ❖ 10/10 Commissioners School at Embassy Suites Des Moines
  - ❖ 10/10-10-13: IACCVSO Fall School at Embassy Suites Des Moines
  - ❖ Tentative: Director & Assistant Director Accreditation
  - ❖ Tentative: Director & Assistant Director TRIP training & VBMS access





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### Commissioner's Meeting Agenda November 16, 2022

- Review / Approve October 2022 Minutes
- Review / Approve October 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:

- ❖ August Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
12	1	19
Jail Visits	No Shows	Phone Calls
1	0	100
General Contacts	Emails	Outreach
9	104	3
Incoming Mail	Outgoing Mail	Faxes
0	1	9
Forms Prepared	Administrative Contacts	
49	5	
Total Contacts		
218		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Wynhoff Trust Approved		
0		

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
8	11	40 hours 50 minutes	1147
Waverly	Tripoli	Janesville	Sumner
9	1	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 10/5: Volunteer Training
- ❖ 10/6: WSR Non-Profit Partners Meeting
- ❖ 10/10 Commissioners School at Embassy Suites Des Moines
- ❖ 10/10-10-13: IACCVSO Fall School at Embassy Suites Des Moines

- ❖ 10/19: Commission Meeting
- ❖ 10/25: Meeting with Bremer County Jail Administrator & tour
- New Business:
  - ❖ Iowa Veterans Trust Fund applications are postponed as of 11/3/22
  - ❖ Director stated TRIP Training
  - ❖ BCVA car is sold
  - ❖ Assistant Director is accredited as of 11/8/22
  - ❖ Assistant Director signed up for IDVA nursing home resident emails 11/1/22
  - ❖ Christmas Donations
- Old Business:
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Sell BCVA car
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Wednesday Closings
  - ❖ Possible Move to Expanded Courthouse
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Homebase Iowa
- Upcoming Events, Meetings, and Trainings
  - ❖ 11/1: Training and visit from Harden County Veteran Affairs Director.
  - ❖ 11/2: Volunteer Training
  - ❖ 11/5: Denver American Legion Meeting
  - ❖ 11/10: Tun Tavern Marine Corp Birthday Event at WAVP
  - ❖ 11/11: WAVP Veterans Day Event & Brent Steer Award Presentation
  - ❖ 11/11: UNI Veterans Night Out Event/Attend by Director while off duty.
  - ❖ 11/16: Commission Meeting
  - ❖ 11/28: Board of Supervisors Update
  - ❖ 12/01: Commission Claims due
  - ❖ 01/02: Assistant Director Begins Trip Training



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## Commissioner's Meeting Agenda January 4, 2023

- Review / Approve November 2022 Minutes
- Review / Approve November 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
  - ❖ November Office Contact & Van Report:

### ➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
6	1	45
Jail Visits	No Shows	Phone Calls
0	1	127
General Contacts	Emails	Outreach
15	87	5
Incoming Mail	Outgoing Mail	Faxes
0	6	7
Forms Prepared	Administrative Contacts	
48	7	
Total Contacts		
273		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

### ➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
6	6	34 hours 30 minutes	1289
Waverly	Tripoli	Janesville	Sumner
4	1	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0

- ❖ 11/1: Training and visit from Harden County Veteran Affairs Director.
- ❖ 11/2: Volunteer Van Drivers Training
- ❖ 11/5: Denver American Legion Meeting
- ❖ 11/10: Tun Tavern Marine Corps Birthday Event at WAVP

- ❖ 11/11: WAVP Veterans Day Event & Brent Steer Award Presentation
- ❖ 11/11: UNI Veterans Night Out Event/Attend by Director while off duty.
- ❖ 11/16: Bremer County Suicide Prevention Coalition meeting
- ❖ 11/16: Crisis Intercept Mapping for Service Members, Veterans, and their Families: Applications and Updates webinar
- ❖ 11/16: Commission Meeting
- ❖ 11/28: Board of Supervisors Update
- New Business:
  - ❖ Iowa Veterans Trust Fund applications are postponed as of 11/3/22 UPDATE
  - ❖ Christmas Donations
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Director completed TRIP and TMS training
  - ❖ Director waiting on a background check for VBMS access
  - ❖ Director applied for cross-accreditation with DAV and VFW
  - ❖ Assistant Director/Van Coordinator time tracker update
  - ❖ Review and approve the proposed budget for FY24
- Old Business:
  - ❖ Assistant Director is accredited as of 11/8/22
  - ❖ Assistant Director signed up for IDVA nursing home resident emails 11/1/22
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Homebase Iowa
- Upcoming Events, Meetings, and Trainings
  - ❖ 12/01: Commission Claims due
  - ❖ 12/07: ISAC HIPAA Program Webinar
  - ❖ 12/08: Understanding Compassion Fatigue and Burnout webinar
  - ❖ 12/29: Compassion Resilience in the New Year webinar
  - ❖ 01/02: Assistant Director Begins Trip Training



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**Commissioner's Meeting Agenda  
January 18, 2023**

- Review / Approve November 2022 Minutes
- Review / Approve December 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
  - ❖ December Office Contact & Van Report:

➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
2	1	17
Jail Visits	No Shows	Phone Calls
0	0	108
General Contacts	Emails	Outreach
23	93	1
Incoming Mail	Outgoing Mail	Faxes
0	0	12
Forms Prepared	Administrative Contacts	
57	5	
Total Contacts		
240		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
9	9	44 hours 15 minutes	1339
Waverly	Tripoli	Janesville	Sumner
6	2	0	0
Nashua	Readlyn	Charles City	Allison
0	0	0	0
Shell Rock	Cancelations		
1	2		

- Events, Meetings, and Trainings
  - ❖ 12/01: Commission Claims
  - ❖ 12/07: ISAC HIPAA Program Webinar
  - ❖ 12/08: Understanding Compassion Fatigue and Burnout webinar
  - ❖ 12/29: Compassion Resilience in the New Year webinar
- New Business:
  - ❖ Review and approve the re-estimated budget for FY24
  - ❖ Review Cost Breakdown for Fall School 2022
  - ❖ Review Iowa Ch. 21: Open Meeting Laws
  - ❖ New Law Change for Suicidal Veterans
  - ❖ Assistant Director/Van Coordinator time tracker update
- Old Business:
  - ❖ Director applied for cross-accreditation with DAV and VFW
  - ❖ Director waiting on a background check for VBMS access
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Christmas Donations
  - ❖ Iowa Veterans Trust Fund applications are postponed as of 11/3/22 UPDATE
  - ❖ Assistant Director signed up for IDVA nursing home resident emails 11/1/22
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Homepage Iowa
- Upcoming Events, Meetings, and Trainings
  - ❖ 01/03: Assistant Director Begins Trip Training
  - ❖ 01/04: Rescheduled Commission Meeting
  - ❖ 01/13: Budget Discussion with County Finance Director (phone)
  - ❖ 01/16: Board of Supervisors Budget Meeting
  - ❖ 01/18: Bremer County Suicide Prevention Coalition Meeting



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## Commissioner's Meeting Agenda February 15, 2023

- Review / Approve January 2022 Minutes
- Review / Approve January 2022 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
  - ❖ December Office Contact & Van Report:

### ➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
3	1	21
Jail Visits	No Shows	Phone Calls
0	4	85 (pending)
General Contacts	Emails	Outreach
10	8 (Pending)	2
Incoming Mail	Outgoing Mail	Faxes
0	5	9 (pending)
Forms Prepared	Administrative Contacts	
25	1	
Total Contacts		
128 (Pending)		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

### ➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
9	10	46 hours 15 minutes	1526
Waverly	Tripoli	Janesville	Sumner
6	3	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations		
0	1		

- Events, Meetings, and Trainings
  - ❖ 12/01: Commission Claims
  - ❖ 01/04: Rescheduled Commission Meeting
  - ❖ 01/13: Budget Discussion with County Finance Director (phone)
  - ❖ 01/16: Board of Supervisors Budget Meeting
  - ❖ 01/18: Bremer County Suicide Prevention Coalition Meeting
  - ❖ 01/19- 01/23: Assistant Directors well-earned vacation
  - ❖ 1/31: Directors Finger Printing Done in Des Moines
- New Business:
  - ❖ BOS Supervisors' Direction to Reduce All Departments' Proposed Budgets by 2%
  - ❖ Director is cross-accredited with DAV & VFW
  - ❖ Director is waiting on Federal Back Ground Check for PIV card & VBS access
  - ❖ Director is waiting on a Photo appointment for PIV card for VBMS access
  - ❖ Assistant Director completed TRIP as of 2/15/2023 tentative
  - ❖ ISAC Legislative Update 1/20/23
  - ❖ *Grassley Commentary* in the Bremer County Independent on 1/31/23
  - ❖ Ch. 35 Rough Draft submitted by IACCVSO
  - ❖ Semiannual Rate Change at Iowa Veterans Home
  - ❖ Net Worth Limit Change for 2023 Pension benefits
  - ❖ Spring School Details for 2023
  - ❖ Iowa Veterans Trust Fund applications are postponed as of 11/3/22 UPDATE
- Old Business:
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Christmas Donations
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Recruiting Volunteer Van Coordinator
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Home Base Iowa
- Upcoming Events, Meetings, and Trainings
  - ❖ 02/01: Completed and Submitted Application for Federal Background check
  - ❖ 02/10: Provided Business cards to be distributed to WPD officers
  - ❖ 02/14: Director Completed IDVA Nursing Home Registry
  - ❖ 02/15: Bremer County Suicide Coalition Meeting
  - ❖ 02/16: Meeting with representatives of WAVP on Margaret Wynhoff Trust
  - ❖ 02/17: VetraSpec Q&A
  - ❖ 02/22: Final Budget due
  - ❖ 02/22: Opioid Overdose & Naloxone Training
  - ❖ 03/01: Commission Claims





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## Commissioner's Meeting Agenda April 19, 2023

- Review / Approve February 2023 Minutes
- Review / Approve February & March 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
  - ❖ February & March Office Contact & Van Report:

### ➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
3/5	0/0	30/35
Jail Visits	No Shows	Phone Calls
0/0	0/0	136/145
General Contacts	Emails	Outreach
26/21	170/130	6/0
Incoming Mail	Outgoing Mail	Faxes
5/5	9/5	26/14
Forms Prepared	Administrative Contacts	
65/56	16/8	
Total Contacts		
422/363		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

### ➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
7/12	10/13	31 Hrs / 61.84 Hrs	796/1856
Waverly	Tripoli	Janesville	Sumner
8/10	2/3	0/0	0/0
Nashua	Readlyn	Charles City	Allison
1/0	0/0	0/0	0/0
Shell Rock	Cancelations	Missed Rides	
0/0	1 (Weather)/0	1 (Unknown Reason)/0	

- Events, Meetings, and Trainings for February & March
  - ❖ 02/01: Completed and Submitted Application for Federal Background check
  - ❖ 02/10: Provided Business cards to be distributed to WPD officers
  - ❖ 02/14: Director Completed IDVA Nursing Home Registry
  - ❖ 02/15: The Language We Use training presented by Jackie Preston
  - ❖ 02/16: Meeting with representatives of WAVP on Margaret Wynhoff Trust
  - ❖ 02/22: Safety Committee meeting
  - ❖ 02/22: Final Budget due
  - ❖ 02/22: Bremer County Suicide Prevention Meeting
  - ❖ 02/22: Opioid Overdose & Naloxone Training
  - ❖ 02/24: Director obtained PIV card
  - ❖ 03/01: Commission Claims
  - ❖ 03/08: Asst. Director Finger Printing for PIV Card
  - ❖ 03/13: BOS Budget Meeting
  - ❖ 03/21: Meeting with County Attorney
  - ❖ 03/29: Statewide Tornado Drill
- New Business for February & March:
  - ❖ Director obtained cross-accreditation with American Legion
  - ❖ Assistant Director obtained PIV Card, waiting on cross-accreditations
  - ❖ Recruiting Volunteer Van Coordinator – UPDATE
  - ❖ Iowa Veterans Trust Fund UPDATE
  - ❖ Cedar Valley Honor Flight information
  - ❖ Iowa LSA Fiscal Note – Military Service Property Tax Exemption
  - ❖ Ch. 35 Rough Draft submitted by IACCVSO – UPDATE
  - ❖ Pension Priority Processing Change
  - ❖ Flag Holder Grave Markers
  - ❖ VetPro Discussion
  - ❖ Iowa Town Hall Meetings on Digital Services
  - ❖ Iowa DOT Handicap Plates/Placards and Veterans
  - ❖ VA Letters increase
  - ❖ Veteran Career Planning info. from Iowa Works
  - ❖ IACCVSO Roster Update
  - ❖ Veteran Student Event ISU
  - ❖ PACT Act Report from NACVSO
  - ❖ FY 22 Annual Benefits Report post from NACVSO
  - ❖ NACVSO Annual Conference
  - ❖ Federal VA Budget Cut Option article
  - ❖ Safe+Sound App for Schools



## BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

203 1<sup>ST</sup> Avenue Northeast  
Waverly, IA 50677

P: (319) 352-4209

W: [bremercountyva.org](http://bremercountyva.org)

F: (319) 352-4223

- Old Business:
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Christmas Donations
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Home Base Iowa
- Upcoming Events, Meetings, and Trainings
  - ❖ 04/03: Assistant Director PIV card appointment
  - ❖ 04/07: Meeting with T-Mobile For Government about CPR3 phones
  - ❖ 04/10: BOS public hearing and meeting to approve budget
  - ❖ 04/10: Auditor VA general assistance report
  - ❖ 04/11- 04/13: Spring School
  - ❖ 04/13- 04-14: Assistant Director attended and assisted with New CVSO school



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## Commissioner's Meeting Agenda May 17, 2023

- Bret Ford with IowaWORKS: Introduction and Veteran Career Planning info.
- Review / Approve April 2023 Minutes
- Review / Approve April 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:
  - ❖ April Office Contact & Van Report:

### ➤ Office Contact Report:

New Contacts	Home Visits	Office Visits
2	0	22
Jail Visits	No Shows	Phone Calls
0	0	91
General Contacts	Emails	Training & Outreach
11	126	5
Incoming Mail	Outgoing Mail	Faxes
4	1	6
Forms Prepared	Administrative Contacts	
25	5	
Total Contacts		
166		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

### ➤ Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
9	7	38 Hours	1230
Waverly	Tripoli	Janesville	Sumner
8	0	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations	Missed Rides	
0	0	0	

- Events, Meetings, and Trainings for April:
  - ❖ 04/03: Assistant Director PIV card appointment
  - ❖ 04/07: Meeting with T-Mobile For Government about CPR3 phones
  - ❖ 04/10: BOS public hearing and meeting to approve budget
  - ❖ 04/10: Auditor VA general assistance report
  - ❖ 04/11- 04/13: Spring School
  - ❖ 04/13- 04-14: Assistant Director attended and assisted with New CVSO school
  - ❖ 04/26: Bremer County Suicide Prevention Coalition Meeting
- New Business for April:
  - ❖ Assistant Director DAV cross accreditation approved, waiting on VFW and American Legion
  - ❖ Van Coordinator Time Tracker
  - ❖ Review of GDX 2022
  - ❖ PACT Act Report from NACVSO - UPDATE
  - ❖ NACVSO Annual Conference - UPDATE
  - ❖ Military Property Tax Update
  - ❖ Iowa City VAMC Travel Reimbursement Changes
  - ❖ VA Letters - Update
  - ❖ VA Insurance System Issue from NACVSO
  - ❖ VBA Grace Period for training on PACT Act
  - ❖ Amending Death Certificates
  - ❖ Bilateral Ratings
  - ❖ Changes to BDD/IDES Claims
  - ❖ New Intent to File Form
  - ❖ National Cemetery Administration Update
  - ❖ Tripoli VFW Golf Tournament 5/20/23
  - ❖ Free Meals for Kids in Need by W-SR Area United Way
  - ❖ National Parks and Federal Rec. Passes
  - ❖ Open to Public Comment
- Old Business:
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Christmas Donations
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Adopting new claims processing & data entry software & discontinuing Evernote
  - ❖ Home Base Iowa
  - ❖ Director obtained cross-accreditation with American Legion
  - ❖ Iowa Veterans Trust Fund UPDATE
  - ❖ Cedar Valley Honor Flight information
  - ❖ Iowa LSA Fiscal Note – Military Service Property Tax Exemption
  - ❖ Ch. 35 Rough Draft submitted by IACCVSO – UPDATE



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- ❖ Pension Priority Processing Change
- ❖ Flag Holder Grave Markers
- ❖ VetPro Discussion
- ❖ Iowa Town Hall Meetings on Digital Services
- ❖ Iowa DOT Handicap Plates/Placards and Veterans
- ❖ IACCVSO Roster Update
- ❖ Veteran Student Event ISU
- ❖ FY 22 Annual Benefits Report post from NACVSO
- ❖ Federal VA Budget Cut Option article
- ❖ Safe+Sound App for Schools
- Upcoming Events, Meetings, and Trainings:
  - ❖ 05/03: Drivers Meeting
  - ❖ 05/10: Bremer County Communities Partners Meeting
  - ❖ 05/17: Bremer County Suicide Prevention Coalition Meeting
  - ❖ 05/17: Time & Attendance Pilot Training
  - ❖ 05/29: Memorial Day – Office closed



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## Commissioner's Meeting Agenda June 21, 2023

- Review / Approve May 2023 Minutes
- Review / Approve May 2023 Financial Report
- Distribute *What Every Veteran Should Know*
- Reports:

- ❖ April Office Contact & Van Report:

- Office Contact Report:

New Contacts	Home Visits	Office Visits
9	0	31
Jail Visits	No Shows	Phone Calls
0	0	165
General Contacts	Emails	Training & Outreach
11	139	9
Incoming Mail	Outgoing Mail	Faxes
N/A	3	17
Forms Prepared	Administrative Contacts	
68	27	
Total Contacts		
337		
VA General Assistance Approved	VA General Assistance Denied	Vietnam Veteran Gifts & Tears of a Warrior Presented
0	0	Approx. 0
Margaret Wynhoff Trust Approved	Iowa Veterans Trust Fund Approved	
0	0	

- Van Report:

Total Trips	Total Veterans	Time Volunteered	Miles Driven
10	13	49 Hours	1654
Waverly	Tripoli	Janesville	Sumner
11	1	0	0
Nashua	Readlyn	Charles City	Allison
1	0	0	0
Shell Rock	Cancelations	Missed Rides	
0	0	0	

- Events, Meetings, and Trainings for May:
  - ❖ 05/03: Drivers Meeting
  - ❖ 05/10: Bremer County Communities Partners Meeting
  - ❖ 05/17: Bremer County Suicide Prevention Coalition Meeting
  - ❖ 05/17: Time & Attendance Pilot Training
  - ❖ 05/17: Brett for IWD Veterans Employment Representative
  - ❖ 05/18: Meeting with Home Healthcare Hub of Iowa
  - ❖ 05/23: Meeting with VA Justice Outreach Coordinator
  - ❖ 05/29: WAVP Memorial Day Ceremony
  - ❖ 05/29: Tripoli Memorial Day Ceremony
  - ❖ 05/29: Memorial Day – Office closed
- New Business for May:
  - ❖ Van Coordinator Time Tracker
  - ❖ Review of GDX 2022
  - ❖ PACT Act Report from NACVSO - UPDATE
  - ❖ NACVSO Annual Conference
  - ❖ Iowa State Fair Parade with IACCVSO
  - ❖ Open Commissioner Position and Voting
  - ❖ Iowa Code
  - ❖ Open to Public Comment
- Old Business:
  - ❖ CVSO Act (H.R. 4601 and S.2405)
  - ❖ Christmas Donations - UPDATE
  - ❖ Coordinate outreach to county veteran organization meetings
  - ❖ Adopting new claims processing & data entry software
  - ❖ Home Base Iowa
  - ❖ Flag Holder Grave Markers
  - ❖ Iowa DOT Handicap Plates/Placards and Veterans
- Upcoming Events, Meetings, and Trainings:
  - ❖ 06/04-06/09: NACVSO National Conference 2023
  - ❖ 06/10: Driver's Meeting
  - ❖ 06/13: Bremer County Communities Partners Meeting
  - ❖ 06/21: Bremer County Suicide Prevention Coalition Meeting
  - ❖ 06/27: BOS Meeting to appoint Commissioner
  - ❖ 06/28: Risk Management Meeting
  - ❖ 06/30: Commissioner Sara Jennerman's Commission ends
  - ❖ 07/03: Auditors General Assistance Report
  - ❖ 07/07: Director Requesting day off
  - ❖ 07/11: BOS Homebase Iowa meeting
  - ❖ August: Director Requesting 5 day vacation